

Pre-task risk assessment

The pre-task risk assessment must be available at the work site until completion of the task

Section 1 Scope of work: Description/scope of work (to be completed by end user)										
Job card or Notification no.		Supplier or Sasol Department								
Location/Building/Laboratory etc.		Equipment descri	ption							
Ocation 0										
Section 2										
Hazard Review of Work Area The Speel and user and Speel tack executor/Supplier Supervisor will conduct a site visit. During the visit the end user informs the executor/supervisor.										
The Sasol end user and Sasol task executor/Supplier Supervisor will conduct a site visit. During the visit the end user informs the executer/supervisor of relevant hazards in the area where the work will be done.										
Please answer the following questions by a All questions must be answered. Where the mitigation			YES	NO	Comment					
Are there any product or process leaks?										
Are there any steam leaks?										
Are there any exposed hot or cold surfaces?										
Has a completed pre-lift checklist for rigging a										
Is there any risk of falling from heights or falling										
Is there any possibility of chemical exposure?										
Is there any risk from traffic or moving parts (e belts)										
Is there any electrical risk? (e.g. shock, arc fla										
Is there any risk from the work space?(e.g. access, confinement, ergonomics, surfaces, sharp edges, bumping, insects, wild animals, instrumentation)										
Are there any other tasks in the vicinity that introduce a risk to the task e.g. other service p										
List any other hazard(s) with comments to ensure the task is done safely:										
·										
I have discussed the presence of the above h	azards with the Sasol to	ask executor/Supplie	r Super	visor						
Name & Surname (End user)		Signature			Date					
Section 3: Pre- task risk assessment										
(As a minimum the three stage assessment set out below must be followed. Company specific assessment methodologies can also be used in which case such document must be attached hereto.)										
	What can go wrong?									
List the activities (steps) in the task	Apply ABBI (look above, below, behind and in front) to asses influence of adjacent tasks and consider hazards of Work Area (section 2 above) keeping in mind Trade Specific Risks				What can be done to perform the task safely?					

Section 4: Acknowledgement I am a member of the execution team and the pre-task risk assessment (section 2 and 3 above) was discussed in detail with me. I fully understand the content thereof.											
Name (print)		C / number	Signature		Name (print)	C / number	Signature				
Section 5: Declaration											
All trade specific risk as	sessments relevant	t to this task are a	available			YES	NO				
The execution team is competent							NO				
PPE selection is risk-based and PPE is in good condition.							NO				
The execution team can effectively respond to an emergency (location of emergency equipment, escape routes, gathering points).							NO				
Tools and equipment ar	YES	NO									
Supervisor available an											
If not, please explain or provide mitigating actions							NO				
I am fully conversant the task if all the answ	with the hazards o	f the work area area area area area area area ar	as explained to i	ne and	d identified in section 2 and 3 n actions to prevent harm, a	above. I will only e in place and eff	proceed with ective.				
	Name & Su				·						
Sasol task executor/Supplier Supervisor who will perform the task					Date						
Section 6: Continuation	nn										
Sasol task executer/Sup		no will perform th	e task confirms th	at·							
	vork area did not ch				1						
Date	Time		Initi	Signature							
	<u>l</u>	L									